

BOOKSTORE RENTAL POLICY

34 CFR § 668.164 C2C

University of Arkansas Rich Mountain offers a per credit hour rate rental program to our students in an effort to provide affordable and timely delivery of all textbooks and resources for their coursework without any additional out of pocket expense. In accordance with Federal regulations (34 CFR 668.164), effective July 1, 2016, University of Arkansas Rich Mountain must establish a policy under which an eligible financial aid recipient may opt-out of the rental program.

Policy for Financial Aid Recipients

- Financial aid recipients have the option of purchasing books at their own expense from other sources or vendors. It is the responsibility of the student to obtain all course material and textbooks prior to opting out of the program.
- Students wishing to opt-out of the program will have to provide proof of **all** textbooks and course material to the bookstore manager with the completed opt-out form one week prior to the beginning of class. Students with partial textbooks and course materials will not be allowed to opt-out of the book rental program. Once a student has opted out of the textbook rental program, they **cannot** opt back in at any point for the semester indicated on the opt-out form. Students may no longer opt-out of the rental program once classes have begun.
- It is the student's responsibility to review the book list on our website and confirm the title and ISBN number for the current book being used for the course with their instructor, as editions may change frequently.
- Students will be charged a flat-rate fee of \$25 per credit hour upon enrollment. Upon receiving official notice that a student wishes to opt-out of the program, the fee will be credited. It will then be understood that the College is no longer responsible for issuing textbooks to the student. In the event that a financial aid refund has already been issued to the student, the charge will not be reversed.
- Rented books are to be returned to the bookstore by the end of the semester. If lost, stolen, or damaged please contact the bookstore for further instruction. All rented books must be returned by the

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end of the semester, after which you will be charged a late fee of \$25.00 per title. If the book is not returned after seven day from the end of the semester, you will be charged the full price of the book.