University of Arkansas Rich Mountain
CRJ 103 - Introduction to Criminal Justice
Fall 2023 Online

Class Time and Location: Online
Instructor Name: Justin McLemore M.S.
Office Location: Remote
Office Hours: M-F 10:00 A.M. – 12:00 P.M.
Cell phone: 580-453-1669 (if urgent, however, I prefer that my students contact me through email)
Email: jmclemore@uarichmountain.edu
Prerequisite: N/A

Resources:
Introduction to Criminal Justice
Practice and Process
FOURTH EDITION

- Kenneth J. Peak - University of Nevada, Reno, USA
- Tamara D. Madensen-Herold - University of Nevada Las Vegas, USA

or other required materials

Course Description: CRJ103 3 CR. (3 LEC.) Introduction to Criminal Justice This course offers a study of the criminal justice system and is designed to introduce the student to the various segments of the system, such as the police, prosecution, courts, probation, parole, and corrections. This course requires at least one paper using a documentation format. (ACTS: CRJU1023) (Offered fall and spring semester)

Program Outcomes: Criminal Justice
This program prepares students for an entry level position at the city/county level in Criminal Justice, specifically law enforcement. It is the second step in a proposed career ladder that will prepare and train city and county law enforcement officers.
Program Outcomes:
After participating in the learning environment offered through this program and successfully completing the required courses the successful student will be able to:

- Demonstrate an understanding of the criminal justice curriculum and the criminal justice process.
- Understand the principles and philosophy of criminal law and rules associated with evidence and evidence collection.
- Demonstrate the difference between various justice systems in the United States and in other countries.
- Understand the roles and responsibilities of various criminal justice practitioners

Rationale: Introduction to Criminal Justice is the fundamental building block of both a theoretical and practical application of the inner workings of the entire criminal justice system.

Course Objectives: Upon successful completion of Introduction to Criminal Justice, the student should be able to do the following:

- Examine the main components of the criminal justice system
- Analyze current issues, policies, and court cases within the criminal justice system
- Examine the history and development of the criminal justice system
- Analyze the role of law within the criminal justice system

- Develop a functional basic knowledge of the criminal justice system and its components
- Identify key roles of the criminal justice system (police, prosecution, courts, probation, parole, and corrections)

Topical Outline/Course Schedule: This class will have assignments every week, except for Thanksgiving Holiday break. There will be readings, discussion boards, writing assignments, and tests most every week. This course will contain a mid-term paper (1500 word minimum) and a cumulative final exam. Students are expected to strictly adhere to the course schedule. The instructor has the right to change, augment, or alter the course schedule at any time. If the instructor chooses to do so, an announcement will be made on blackboard.

08-21-23	Getting Started (Readings, introductions, and test)
08-27-23	Getting Started Assignments Due by 11:59 p.m.
08-28-23	Module 1 (Readings, discussion boards, writing assignment, and test)
09-03-23	Module 1 Assignments Due by 11:59 p.m.
09-04-23	Module 2 (Readings, discussion boards, writing assignment, and test)
09-10-23	Module 2 Assignments Due by 11:59 p.m.
09-11-23	Module 3 (Readings, discussion boards, writing assignment, and test)
09-17-23	Module 3 Assignments Due by 11:59 p.m.
09-18-23	Module 4 (Readings, discussion boards, writing assignment, and test)
09-24-23	Module 4 Assignments Due by 11:59 p.m.
09-25-23	Module 5 (Readings, discussion boards, writing assignment, and test)
10-01-23	Module 5 Assignments Due by 11:59 p.m.
10-02-23	Module 6 (Readings, discussion boards, writing assignment, and test)
10-08-23	Module 6 Assignments Due by 11:59 p.m.
10-09-23	Module 7 (Readings, discussion boards, Mid-Term Paper)
10-22-23	Module 7 Assignments Due by 11:59 p.m.
10-23-23	Module 8 (Readings, discussion boards, writing assignment, and test)
10-29-23	Module 8 Assignments Due by 11:59 p.m.
10-30-23	Module 9 (Readings, discussion boards, writing assignment, and test)
11-05-23	Module 9 Assignments Due by 11:59 p.m.
11-06-23	Module 10 (Readings, discussion boards, writing assignment, and test)
11-12-23	Module 10 Assignments Due by 11:59 p.m.
11-13-23	Module 11 (Readings, discussion boards, writing assignment, and test)
11-19-23	Module 11 Assignments Due by 11:59 p.m.
11-20-23	Thanksgiving Break Begins
11-26-23	Thanksgiving Break Ends
11-27-23	Module 12 (Readings, discussion boards, writing assignment, and test)
12-03-23	Module 12 Assignments Due by 11:59 p.m.
12-04-23	Module 13 (Readings, discussion boards, writing assignment, and test)
12-10-23	Module 13 Assignments Due by 11:59 p.m.
12-14-23	Final Grades Due

Course Conduct:

This course is conducted through brief on-line lectures and or videos, and lengthy homework assignments. You cannot pass the course without doing the homework.

Every assignment is vital to the success of this course.

Discussion posts are worth 10 points for the student's primary post (250 word minimum) and 5 points each for their responses to two of their peers (50 word minimum for each response) for a total of 20 points obtainable for each discussion post.

Writing Assignments (500 word minimum) are worth 15 points each.

Tests are worth 10 points each and may contain multiple choice, true or false, fill in the blank, or short essay.

Grammar and punctuation will be of utmost importance concerning each of the assignments and will have an impact on each student's grade.

You are encouraged to form study groups to complete your homework. If you are having extreme difficulty, please make an appointment with me to discuss it. Please expect a minimum of nine hours of work per week on this class.

COURSE REQUIREMENTS:

***Timeframe for Participation*:** Our week as an on-line class will be conducted Monday thru Sunday, 8:00 a.m. to 12:00 a.m. The course content will be available at all times. **However, assignments, tests, etc… will only be posted and accepted during the previously outlined in your course schedule. This means that the weekly tests will no longer be available after Sunday at 11:59 p.m. each week.** I encourage you to take detailed notes as I will allow them to be used for the cumulative final exam.

Student participation is critical to the success of this class. To be a successful online learner, you must be highly self-motivated. You will be graded on your responses, timeliness of submitting homework, communication with other students, and meaningful contributions to the discussion boards. The discussion board is where you make the class come alive, so be sure to participate early and often!

Blackboard automatically tracks and records every click, including your name! I can see if and when you logged on, the date and time of day you logged on, and even what you accessed once you logged on. This is one way I can determine whether or not you participated in the assignment.

Reading assignments: I cannot stress enough the importance of keeping up with the lecture notes and other assigned readings they are an integral part of this course.

Written assignments (critical thinking): Assignments (500 word minimum) based on the readings and/or subject matter will be given weekly throughout the semester. **I expect you to apply critical thinking to these assignments and not copy information directly from your text.**

Discussion board: There will be fifteen (14) discussion boards throughout the course of the semester that will require your participation. Your participation will be tracked and recorded as a grade. In order to obtain the full participation points you will be required to post at least one response to the question (250 word count minimum) **AND** two responses (50 word count minimum) to your fellow classmates' comments. **It is extremely important that your comments remain professional and academic at all times.** There will also be a discussion board (thread) available for students to communicate with each other regarding issues/questions concerning the class. This will NOT be a graded discussion board.

You will be required to participate in an "attendance" discussion board the first week of classes. This will give you an opportunity to introduce yourself to your fellow classmates as well take attendance. **This will be a graded discussion board, but it is also important that you take the time to participate because this will determine whether or not you are allowed to stay in the class.** Students who are

reported to the registrar as never attended after the first week in the semester may be automatically withdrawn from the course. If you have any questions regarding this policy, please contact the registrar directly.

Tests: There will be a test every week during this course. Material for the tests will come from the text and class lecture notes. The exams will be a combination of multiple choice, true-false and short essay. Each exam will be worth 10 points.

Approximate Time Required for Individual Activities: This course will be conducted using a variety of instructional methods and learning activities, including but not limited to, discussion boards, homework, exams, written activities, and online activities. Approximately 20-30 hours per week will be required for successful completion of course requirements. Read, read, and re-read directions and information carefully before emailing or calling for help. You will find most of your questions answered in the course syllabus or on the discussion board.

Expectations for Communications: Check the course website every day, at least five days a week.

Email Address – You are required to use your UARM student email address when using Blackboard. In addition, you are required to REGULARLY check your UARM student email account. All email correspondence will be sent to your UARM student email address. Refer to the Blackboard login page for details about your UARM student email address. **Be sure to include your name AND name of course you are inquired about, in the body or subject line of every email you send to me.**

Activity and Other Assignment Expectations: The due dates for all assignments are listed on the Assignment Schedule, posted under Course Information. All components of the weekly assignments (written assignments, discussion board posts, etc.) must be submitted by 12:00 a.m. (midnight) on the due date. The instructor does not accept late submissions of any kind.

UARM Credit Hour Calculator: For every course credit hour, you should expect to spend at least three clock hours per week of concentrated attention on course-related work, including but not limited to time attending class, as well as out-of-class time spent reading, reviewing, organizing notes, preparing for upcoming quizzes/exams, problem solving, developing, and completing homework, and other activities that enhance learning. For a three-hour course, a typical student should expect to spend at least nine hours per week dedicated to the course. This includes the time spent in class.

Course Requirements/Evaluation:

Grading scale:

Grades will be assigned using percentages as follows:

Getting Started Module	25 points
Discussion Boards	260 points
Written Assignments	180 points
Tests	125 points
Mid-Term Paper	150 points
Final Exam	260 points
Total Points Possible	1000 points

A = 801-1000

B = 601-800
C = 401-600
D =201-400
F = 0-200

The instructor typically does not issue bonus points; however, the instructor reserves the right to issue bonus assignments and allot bonus points at the instructor's discretion.

Class Procedures/Student Requirements:
The course is designed into a weekly module format. Each module contains all required work (discussion board, writing assignment, and test) for the week including relevant reading assignments. Students are expected to complete and participate in weekly discussion boards that will count toward attendance. Each student is required to respond to at least two other student's discussion post for full credit.

Academic Dishonesty: Academic Dishonesty includes but is not limited to the following:

1. Cheating – copying from another student's test paper; using any unauthorized assistance in taking quizzes, tests, or examinations; possession during a test of materials that are not authorized by the person giving the test (such as class notes or specifically designed "crib notes"; dependence upon the aid of sources beyond those authorized by the instructor in writing papers, preparing reports, solving problems, or carrying out assignments; the acquisition, without permission, of tests or other academic material belonging to a member of the UA Rich Mountain faculty or staff.

2. Plagiarism – Offering the work of another, whether published or not, as one's own without proper acknowledgement (citations of the authors and their respective sources of the cited material); the use of another student's work wholly or in part without proper recognition or documentation; the use of another student's work as one's own; or the purchase, use or provision of an already prepared paper.

3. A.I. – The use of an Artificial Intelligence program or website (such as Chatgpt) for any assignment in this course will result in disqualification and **IMMEDIATE DISMISSAL** from this course and/or other courses that this instructor teaches.

4. Aiding and abetting another person in committing any form of academic dishonesty.

5. Providing material or information to another person which allows for these materials or information to be used improperly.

6. Posting or selling course materials.

7. Making, possessing, or using any falsified college documents or records; altering any college document or record, including identification cards.

8. Knowingly providing false information to college officials, including disciplinary hearing bodies.

9. Passing insufficient funds checks or fraudulent money orders in payment of any financial obligations to the College.

10. Falsely claiming to represent the College or a registered student organization of the College.

Academic dishonesty is an academic offense and a behavioral violation and as such, will be reported to

the Vice Chancellor for Student Affairs Office. The Vice Chancellor for Student Affairs Office provides information on the academic due process in instances of academic dishonesty. The student may also face the behavioral process as well.

Academic Dishonesty will not be tolerated in any of my courses. A student found violating or committing Academic Dishonesty will, at the very least, receive an automatic F for the assignment in question. Upon discovery of an instance of Academic Dishonesty, the instructor will review all previous work submissions by the violator to ensure that no more Academic Dishonesty violations exist prior to the initial discovered violation. The student in violation of Academic Dishonesty, in addition to receiving an F on the assignment in question, will be reported to the Vice Chancellor for Student Affairs Office for any further warranted disciplinary sanctions. **A second offense of Academic Dishonesty within my course will result in an immediate dismissal from my course were the Academic Dishonesty occurred.**

Disability Policy: It is the policy of UARM to accommodate students with disabilities, pursuant to state and federal law. Any student with a disability who needs accommodations should contact the Vice Chancellor for Student Affairs Office, 394-7622 ext.1400.

Title IX and Discrimination Policy: UA Rich Mountain adheres to a policy that enables all individuals, regardless of race, color, gender, national origin, age, religion, sexual orientation, veteran's status, or disability, to work and study in an environment unfettered by discriminatory behavior or acts. Harassment of an individual or group will not be condoned, and any person (student, faculty, or staff member) who violates this policy will be subject to disciplinary action.

Harassment that is considered discriminatory includes actions or conduct (verbal, graphic, gestural, or written) directed against any person or group with the intent to demean or create a hostile or threatening environment. It is not the intent of this policy to infringe upon or limit educational, scholarly, or artistic expression. Any person who believes he or she has been discriminated against should contact the Title IX Coordinator to obtain assistance and information concerning the filing of a complaint.

Arkansas Clean Air Act: In compliance with the Arkansas Clean Air Act, UARM is a smoke and tobacco free facility. Students and guests are to refrain from the use of all tobacco products while on campus.

Student Misconduct: Students committing misconduct are subject to disciplinary sanction(s) and or restrictions. Misconduct or prohibited behavior includes, but is not limited to endangerment, harassment, disruption, sexual misconduct, dishonesty, illegal drugs and/or alcohol, fire or safety issues, gambling, property violations, computer violations or other violations as listed in detail in the UARM catalog.

Face Mask Policy: Students are encouraged but not required to wear face masks in class and public spaces.

Attendance Policy: It is the student's responsibility to immediately contact the instructor if they will not be present for class. A student who is displaying symptoms of illness must email: contact.tracing@uarichmountain.edu to determine next steps for an excused absence related to COVID or flu. Contacting an instructor **DOES NOT** start this process or guarantee an excused absence.

Food and Drink: Food and drinks, including water are not allowed in the classroom at any time.

UA Rich Mountain Mission: The University of Arkansas Rich Mountain provides transformative education to all learners.