UA Rich Mountain Academic Assessment Work Group Minutes

April 8th, 2022

I. **Call to order:** Kyle called the meeting to order at 11:00 am.

II. **In attendance:**

Dr. Carpenter	Jennifer Howard	Penny Lunsford
Jonathan Lunsford	Dr. Gyanwali	Kandy Page

III. **Open issues**

a. none

IV. **New business**

a. Program Review Form Revisions

i. Dr. Carpenter provided an example of the non-academic program review form.

ii. Discussion took place on adapting this example to fit the academic program review to maintain consistency across the college.

iii. Dr. Carpenter offered to create a working draft for division chairs to edit based on the non-academic example and this meeting's discussion.

iv. Once revisions are finalized, the new form will be sent to the Assessment Committee for approval and then to College Effectiveness for final approval.

b. GELO Folder

i. While division chairs were together, Kandy made a motion to merge the GELO and Course Assessment folders into one folder named GELO/Course Assessment. The evidence for both folders is the same. Merging them will remove redundancy.

ii. Dr. Gyanwali seconded the motion.

iii. All present division chairs voted in favor with none opposed. The motion passed.

V. **Adjournment:** The meeting adjourned at 11:50 am.