# *Program Review*
# *Meeting Minutes*

November 13, 2020

## I. Call to order

Members of the faculty met on Friday, November 13, 2020 in Maddox Room 154 to discuss the annual Program Review. Dr. Gyanwali called the meeting to order at 9:00 a.m.

## II. Roll call

Mysti Gates conducted a roll call. The following persons were present: Robby Burt, Kyle Carpenter, Mysti Gates, Dr. Gyanwali, Jennifer Howard, Penny Lunsford, Damian Maxwell, and Dr. Nath.

## III. Open issues

a. Faculty members approved the proposed changes to the Program Outcomes to better aid in the assessment process.
b. The group determined the name for the exam (Exit Exam). Come spring, graduating students will take the exam. The same exam will be offered in Fall 2021 for first-time students. It will be referred to as the Entrance Exam. This will provide us with a direct comparison of students' knowledge before and after program completion.
c. The group determined that the exam will consist of 50 questions, 10 questions for each of the 5 program outcomes. The faculty members are to create questions for their disciplines with regard to related program outcomes. Departments will meet to discuss and dwindle the exam questions prior to the next meeting, which will be held on January 15th at 10:00 a.m. Faculty will select the final questions for the Exit Exam at the January meeting.

## IV. New business

*No new business*

## VI. Adjournment

Dr. Gyanwali adjourned the meeting at 9:50 a.m..
Minutes submitted by: Mysti Gates
Minutes approved by: Dr. Gyanwali